

To: California State Lottery Commission **Date**: June 25, 2008

From: Joan M. Borucki

Director

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Operations Division

Subject: Item 8(b) – TruGreen LandCare Contract Amendment

<u>ISSUE</u>

Should the California State Lottery Commission (Commission) approve an amendment to the TruGreen LandCare Contract #10934 to extend the term for one additional year and to add \$100,000 in additional funds for landscaping services?

RECOMMENDATION

Staff recommends that the Commission approve an amendment to the TruGreen LandCare Contract to extend the term for one additional year and to add \$100,000 in additional funds for landscaping services, bringing the total expenditure to \$285,000.

BACKGROUND

Services under this contact include landscaping services required at the California State Lottery's (Lottery) Headquarters Complex. In 2005, as the result of a formal, competitive solicitation, the Lottery awarded a three-year contract to TruGreen LandCare with a total expenditure authority of \$185,000. The contract is set to expire on December 31, 2008. However, there is a one-year extension available in the existing contract.

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DISCUSSION

TruGreen LandCare provides landscaping services required to maintain the overall grounds in a neat and clean condition at the Lottery Headquarters Complex. These services include mowing lawns, trimming edges, pruning shrubbery, quarterly planting of flowers, and weed control.

Throughout the contract, Trugreen LandCare has been requested to perform other landscaping related tasks, such as, emergency tree trimming, installation of French drains when the atrium area was repaired and irrigation changes when mandated ADA repairs were completed in the parking lot. These services were not anticipated when the initial contract was established at \$185,000. Additional funds are now required to complete the term of the original contract and for the extension being requested. TruGreen LandCare has provided exemplary service to the Lottery.

Staff is recommending that the TruGreen LandCare's Contract be augmented by \$100,000 and extended for one year with a new expiration date of December 31, 2009.